

**Disclosure Statement**  
**Carl Sandburg Elementary**  
**Julie Ford**  
**6<sup>TH</sup>**

**Welcome to the 6<sup>th</sup> grade. I am looking forward to getting to know your child. I hope the students are ready for a new learning experience. Our major goal is to become independent, responsible learners. Our class size is large this year, which means that listening for instructions and information is critical to the students' success. Please help your child understand the importance of responsible behavior in the classroom so everyone has the same chance to learn. I also want each student to feel comfortable with and connected to the other students in the classroom. Showing respect for everyone and everything will make the year much more positive and productive. This will be an exciting year for all of us.**

**General Information:**

- 1. Each student will need a pencil zipper pouch.**
- 2. Students may bring ink pens, sharpies or other permanent marking items of their own. Colored pencils and number two pencils are fine. Some pencils have plastic and fuzzy coating on them. For these items, students need to bring a hand sharpener. These items cannot be sharpened in the pencil sharpener, along with colored pencils because they ruin the electric sharpeners.**
- 3. Students will not need to bring large notebooks, trapper keepers etc. There is not room to store these and they just get in the way.**

**Classroom/Work Expectations:**

- 1. Students are expected to follow all school rules and expectations. Please refer to the school rules information sheet in your first day packet.**
- 2. Students are expected to complete their work to the best of their ability. Work not completed will be assigned as homework and will be due on the due date.**

- 3. Assignments are part of the learning process, and therefore assignments should reflect that the student is learning the information. If answers do not reflect the learning process, students' grades will be lowered.**
- 4. Assignments not completed on the due date will be considered late and given only a passing score of 75%, and after the Friday of that week it will be considered a zero.**
- 5. Absent students' worksheets will be put into an absentee folder. Students will need to ask the teacher for assignments other than the worksheets in the folders that also need to be completed.**
- 6. Absent work needs to be completed by Friday, unless the student was absent on Thur., then the work should be turned in the following Monday. If the student has missed several days of school, they will have an extra week to finish the absent work. The above grading procedures will then apply. It is important that they turn their work in as soon as possible to make the learning important.**

### **Extra Copies:**

**Paper supplies are always limited, so making extra copies will not be available. It is important that your student keeps track of his/her work. Students' who lose their work will have the option of looking at the teacher copy book. They must copy the assignment down word for word on another sheet of paper to receive a grade. Any assignment not completed or turned in will receive a zero on the assignment.**

### **Missing Work/ Grades**

**This year the school is going to have four quarters instead of the three trimesters. I will send home midterm grades, but unfortunately I cannot send a weekly list of missing work. Please track your student's progress by going to the grade book website. Once or twice a month the students will bring home a note for you to sign that lets me know you are checking gradebook to see the student's progress. To access gradebook go to: *graniteshools.org* to set up an account. Look to the right side and there will be a gradebook section to click on with instructions to help you set up an account to access gradebook at any time. If you do not have a computer in your home it is also accessible in the school office and at the county libraries.**

## **Planners**

**Planners will be provided for your student to write down their assignments each day. Students are responsible to write down their assignments and homework, and take the required items home and return it to school on the following day or assigned due date. If they have homework for the day it will be circled in pen so you know what the assignments are for homework.**

**Mrs. Ford's e-mail address. If you would like to e-mail me you can. I do not always have a chance to check my email every day, so if you have not heard from me within a couple of days, please send a note in the student planner, or call and leave me a phone message at the office and I will check my email and/or call if necessary.**

**My e-mail address is *jford@graniteschools.org*. You can also reach me at 385- 646-5008**

## **Website**

**Our class has a website with the class information and disclosure information. If there is new information you need to know like upcoming events or assignments, spelling lists, etc., I will update the website periodically. This is a new experience for me as a teacher, so I am hoping it will be valuable for parents to use. The website is *<http://mrsfordscorner.weebly.com>***

**Student Illness: It is important for all students to attend school on a regular basis, however if your child is sick, with the flu, strep and/or other illnesses please call the school and they will let me know. It is better to keep them home for a day or two rather than spread the illness to everyone else in class.**

## **Projects/ Fairs Etc.**

**During the year we will be doing projects to go along with the units that we teach. I will always send home a note explaining the project and attach a section for parents to sign and send back to let me know**

**you received the information. Please make sure you are aware of these projects. You can always keep in touch through e-mail and or by phone.**

### **Reading Minutes and Points**

**Students need to read 30 minutes at least 5 nights a week, for a total of 150 minutes. They are welcome to turn in extra minutes if they choose. They will also need to have a certain number of accelerated reading points for finishing their books and either taking the test on the computer for AR books, or completing a paper test if the book is not an AR book. They need to read books that are within their instructional level. Each student will have a book mark that tells them their level and the number of AR points they need to have by the end of each quarter.**

**I am looking forward to a great year with you and your child.**

**Thanks for all you do,**

**Mrs. Ford**